



# BULLETIN

Ottawa Carleton Elementary Teachers' Federation

[www.ocetf.org](http://www.ocetf.org)

December 20, 2007

TO: OCETF Stewards

FROM: Peter Giuliani, President

Item: Literacy Coaches, Resource Teachers

**Action:** Stewards please forward this information to your school OCETF members.

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There are many positions within the OCDSB wherein OCETF members act as consultants, coaches or resources/supports to fellow members. OCETF members are reminded that it is important that you do not engage in any activity that involves - or appears to involve - the evaluation of ETFO peers or any other members of other unions.

Section 44.03 of the collective agreement between OCETF and the Ottawa Carleton District School Board states, "Only supervisory officers and principals and vice-principals shall evaluate a teacher's performance. No member of the union shall be required or requested to evaluate a teacher's performance."

A good general approach is encapsulated in the ETFO PRS memo of Jan 2006:

*As a teacher, you have obligations to other members of ETFO, the Ontario Teachers' Federation (OTF), the Ontario College of Teachers (OCT), and students. Because of your unique role, you also have to juggle any obligations you may have with the board, your supervisor, and school administrators.*

Do not give the notes, or the information contained in any notes taken while working with a teacher, to the principal. If you have observed the teacher in the classroom, it is not appropriate to discuss concerns about that teacher's abilities with the principal or others. It is not your role to evaluate your colleagues.

If you have further questions about this matter, please do not hesitate to call the OCETF office at 613-596-3932.